



BHS PARK PAVILION USE CONTRACT

217 Main Street Hiram, Georgia 30141
Ph: 770-943-3726 x2001 or 2009 Fax: 770-439-2372
Weekend Park Ranger : Leroy Goodwin / 770-943-3726 x2011

Please fill in all yellow highlighted areas below.

Pavilion: (circle one) #1 #2

Start Time: _____ **End Time:** _____ **Rental Date:** _____
(Must Include Set Up/Clean Up Time) Sun / Mon / Tue / Wed / Thu / Fri / Sat

Pavilion Rate: Mon – Sun: 3 hours @ \$35.00 (Minimum Rental)
Additional Hour(s) rate: \$7.50/ hr. (2 hour maximum)
Longer Rentals, See Rules and Regulations for Fees

Person Reserving the Pavilion: _____
(Must be at least 21 years of age. Copy of Driver's License Required)

Current Address: _____

City: _____ **State:** _____ **Zip:** _____ **Email:** _____

Home Phone: _____ **Cell Phone:** _____

Type of Event: _____ **Number of expected attendees:** _____ **Time of arrival:** _____

NO ALCOHOL/TOBACCO: _____ **NO ELECTRICITY OUTLETS/LIGHTS :** _____
Initials Initials

The total rental fee must be paid in full at the time the contract is signed and submitted for the requested rental dates. If you must cancel your reservation, a refund will take place in accordance with the cancellation policy stated in the attached Rules/Regulations.

The undersigned individual/group agrees to abide by all policies of THE CITY OF HIRAM as stated in the "Rules and Regulations" provided to them and understands that violation of any policy would be cause for the individual or group to be barred from using the facility.

Lessee Signature City of Hiram Representative Signature

FOR OFFICE USE ONLY:

PAYMENT/RECEIPT INFO:

TOTAL FEE: \$ _____ Cash / Check # _____ Receipt Given: By: _____ Date Pd. : _____

CANCELLATION DATE: _____ Received by: _____

CITY OF HIRAM RULES AND REGULATIONS

BEN HILL STRICKLAND PARK

CANCELLATION POLICY: To obtain a refund for a cancelled event, written notice of cancellation must be received 30 days prior to the scheduled event date for a full refund. If cancelled less than 30 days prior to the event date, no refund will be given. THERE ARE NO REFUNDS FOR ADVERSE WEATHER.

The City of Hiram has time blocks for all rentals. This allows for more guests to have access to the pavilion areas for events. Two (2) Additional hours are available for \$7.50 per hour for up to two hours.

6 Hour Rental = 2 blocks of Time @ \$65.00

9 Hour Rental = 3 blocks of Time @ \$95.00

12 Hour Rental (8am-8pm) = \$125.00

Please note the time blocks as follows:

| <u>Block 1</u> | <u>Block 2</u> | <u>Block 3</u> |
|----------------|----------------|----------------|
| 8a – 11a | 8:30a – 11:30a | 9a – 12p |
| 11:30a – 2:30p | 12p – 3p | 12:30p – 3:30p |
| 3p – 6p | 3:30p – 6:30p | 4p – 7p |

Additional time blocks: 4:30p – 7:30p / 5p – 8p / 5:30p – 8:30p

The hours that were reserved for your event are strictly enforced, which must include ***set up and clean up times.*** Initials _____

Absolutely NO smoking, tobacco use or alcoholic beverages allowed on the park property. Initials _____

All members of the party must adhere to the park rules. Children must be supervised by an adult at all times. Initials _____

Catered Function: If catered, all components need to be set up and removed within the reserved event times. No over night or early drop offs. The park is a public facility. Any catering trucks (ex: The Varsity) at the park for an event become available to the public. Initials _____

Lessee is prohibited from removing furnishing or equipment owned by the City of Hiram from the park and pavilions. Initials _____

Do not pester or feed the wildlife in the pond and its surrounding areas. Initials _____

All sidewalks and pathways must not be obstructed by Lessee or any other person or property. Initials _____

Folding chairs must be kept on concrete surfaces due to potential damage to underground irrigation system, electrical and security cables. Initials _____

No vehicles allowed beyond the parking areas at any time. Loading and unloading of vehicles must take place in the parking lot. Initials _____

Specific items that not allowed at any time:

- Inflatable apparatus' such as a moonwalk, slides, etc. No animal rides, dunk tanks, livestock, or automated rides are allowed.
- No personal mobile grills allowed on park property.
- Confetti, helium balloons, rice and birdseed (even in regards to a wedding)
- Fire, candles, tiki torches, and all other open flames
- Gasoline, explosives, oils, and other incendiary items
- Nails, tacks, staples, glue
- Scotch, masking, or duck tape
- Painting, staining, repairs, or alterations to change appearance or contours of said building or property

Initials _____

Garbage is to be bagged, tied, and placed in an available dumpster on the park grounds located over by the basketball courts. Please bring additional garbage bags for all your party trash.

Initials _____

Coolers containing water and/or ice must be emptied onto graveled areas only.

Initials _____

The lessee accepts the pavilion and grounds in good order and repair, and agrees to leave said pavilion (grounds, building, furniture, and equipment) in like condition, free of garbage or debris.

Initials _____

The Lessee shall be liable for any and all damages caused through their own act or the acts of anyone visiting the park upon the invitation of said lessee or any portion thereof or to persons or property for which the City is held responsible.

Initials _____

Lessor reserves the right through its officers or agents to reject any objectionable party or parties from Ben Hill Strickland Park. Upon exercise of his authority through any of its employees, agents, or police officers, Lessee hereby waives any and all claims for damages against the City of Hiram.

Initials _____

THE AMPITHEATRE IS NOT A RENTABLE SPACE. IT IS A PUBLIC USE SPACE AVAILABLE ON A FIRST COME FIRST SERVE BASIS. THE PUBLIC IS ALLOWED TO ATTEND ANY CLASSES, PERFORMANCES, CEREMONY'S THAT TAKE PLACE AT THE AMPITHEATRE REGARDLESS OF WHETHER OR NOT THEY ARE PARTICIPANTS, FAMILY, FRIENDS, ETC.

Initials _____

The Lessee hereby releases said City from any and all damages to persons or property during its use of said park. Lessee also agrees to indemnify and hold harmless the City against any and all claims sustained by any person, including the Lessee, which may result from the use of said park by Lessee. The indemnification herein agreed to by the Lessee shall include indemnification for negligent acts of the City or any of its agents, servants, or employees.

Initials _____

Lessor reserves the right, without notice, to cancel this lease at anytime whatsoever, if in the determination of the Lessor, cancellation is necessary to protect the health, welfare, morality, or safety of the public, or if the premises are used for any other than that specified by the lease, or if Lessee's use constitutes a nuisance or is in any other way in violation of the laws or ordinances of the City of Hiram or the State of Georgia. In the event of the cancellation of this agreement, Lessee shall have no claim of any kind against the Lessor by reason of such cancellation.

Initials _____